VCAEC Regular Meeting Minutes

Jul 30, 2026
Portside Ventura Harbor
1196 Portside Dr.
Ventura, CA 93001
2:30 PM - 3:00 PM

Participants:
Facilitator: Greg Hill Jr., WestEd
Recorder: Isabella Cisneros, WestEd

Member Representatives: Sean Abajian **P** (Consortium Chairperson), Scott McNutt **P** (Consortium Co-Chairperson) (Sean Bell **P**, Admin Delegate, VACE), Eric Saavedra **A** (Jenny Cardona **A**, Admin Delegate, Oxnard), Cynthia Herrera **A** (Brenda Acomb Forbes **P**, Admin Delegate, VCCCD), Blanca Mendieta **P** (Isaac Huang **A**, Admin Delegate, Fillmore), Shayna Ledesma **P**, Alex Mejía-Holdsworth **A**, Steven Radford **P** (Mark Sheinberg **P**, Admin Delegate, Simi), Jeffrey Madrigal **A** (Miguel Magaña **P**, Admin Delegate, Santa Paula), Jason Klinger **A**

Guests: Jeffrey Albaugh, Assistant Principal, VACE; Earic Dixon-Peters, Vice President of Student Development, Oxnard College

Meeting Called to order at 1:24 PM by Greg Hill Jr. with permission of Sean Abajian

MINUTES
OPEN SESSION

ROLL CALL AND WELCOME

- Roll Call

PUBLIC COMMENT

- No public comment.

CONSENT AGENDA

- Motion to approve minutes from Jun 5, 2026

Minutes from Jun 5, 2026 pushed to next meeting due to lack of quorum.

- Motion to approve the 2026-27 Annual Plan

Approval of the Annual Plan was postponed until a special meeting on Friday, August 7, following incorporation of revisions discussed at the annual planning retreat.

☐ Isabella to send updated annual plan to members for review.

DISCUSSION

- **2026-27 CAEP Allocation Amendment**. Greg explained that an allocation amendment is required to reflect an increase in COLA funding following the May Revise.

☐ Members to review and approve the allocation amendment once submitted,

Motion 1

- Motion to approve 2026-27 allocation amendment by S. Abajian Seconded by S. McNutt

Member Agency	Yes	No	Abstain
Conejo Valley Adult Education			
Fillmore Adult School	X		
Moorpark Adult School	X		
Ojai Adult School			
Oxnard Adult School			
Santa Paula Adult Education	X		
Simi Institute for Careers & Education	X		
Ventura Adult & Career Education	X		
VC Community College District			X
Ventura County Office of Education	X		

Motion 2

- Motion to adjourn by S. Radford Seconded by B. Acomb Forbes

Member Agency	Yes	No	Abstain
Conejo Valley Adult Education			
Fillmore Adult School	X		
Moorpark Adult School	X		
Ojai Adult School			

Oxnard Adult School			
Santa Paula Adult Education	X		
Simi Institute for Careers & Education	X		
Ventura Adult & Career Education	X		
VC Community College District	X		
Ventura County Office of Education	X		

Meeting adjourned at 1:34 PM. The next meeting will be held at Simi Institute for Careers & Education.