

## VCAEC Regular Meeting

May 1, 2026

1:00 PM - 3:00 PM



**Location:**

Oxnard Adult School  
1800 Solar Dr, Oxnard, CA 93030

**Participants:**

**Facilitator:** Greg Hill Jr., WestEd

**Recorder(s):** Isabella Cisneros, WestEd

**Member Representatives:** Sean Abajian (Consortium Chair), Scott McNutt (Consortium Co-Chair; Sean Bell, Admin Delegate, VACE), Blanca Mendieta (Isaac Huang, Admin Delegate, Fillmore), Marty McGrady, Alex Mejía-Holdsworth, Eric Saavedra (Jenny Cardona, Admin Delegate, Oxnard), Stacy Cashman (Mark Sheinberg, Admin Delegate, Simi Valley), Gina Ramírez (Miguel Magaña, Admin Delegate, Santa Paula), Jason Klinger, Cynthia Herrera (Brenda Acomb Forbes, Admin Delegate, VCCCD)

**Guests:** Chari Farías, Counseling Dept Lead, Oxnard Adult School; Melissa Johnson, Director of Dual Enrollment, VCCCD; Robert Cabral, Dean of Student Learning Physical Sciences & Career Education, VCCCD

### AGENDA OPEN SESSION

#	TOPIC	TIME
1	<b>OPENING PROCEDURES</b> <ul style="list-style-type: none"> <li>Welcome, Roll-Call, and Introductions</li> </ul>	5 min
2	<b>PUBLIC COMMENT</b>	5 min
3	<b>GENERAL ANNOUNCEMENTS / UPDATES</b> <ul style="list-style-type: none"> <li>Consortium Chair's Report</li> <li>Workforce Development Board Reps Update</li> <li>Marketing Activities Updates</li> <li>CAEP Reporting Deadlines</li> <li>Student Survey</li> </ul>	20 min
4	<b>CORRESPONDENCE / EVENTS CALENDAR</b>  May 2026 <ul style="list-style-type: none"> <li><b>May 2:</b> CFAD for 2026-27 due in NOVA *</li> </ul>	5 min

#	TOPIC	TIME																				
	<p><b>June 2026</b></p> <ul style="list-style-type: none"> <li>● <b>Jun 1:</b> 25/26 Member Expense Report due in NOVA (Q3)</li> <li>● <b>Jun 30:</b> 25/26 Member Expense Report certified by Consortia in NOVA (Q3) *</li> <li>● <b>Jun 30:</b> End of Q4</li> </ul> <p>* Consortium deliverable Additional due dates may be found at <a href="https://caladulted.org/DueDates">https://caladulted.org/DueDates</a></p> <p><b>Key Conferences</b></p> <ul style="list-style-type: none"> <li>● California Council for Adult Education (CCAEC) State Conference – <b>Apr 30-May 2</b>, Sheraton San Diego Resort</li> <li>● Comprehensive Adult Student Assessment Systems (CASAS) National Summer Institute – <b>Jun 15-18</b>, Hyatt Regency Orange County</li> </ul> <p><b>Professional Development Opportunities</b></p> <p>A schedule of upcoming training sessions and webinars is available at <a href="http://caadultedtraining.org">caadultedtraining.org</a>.</p>																					
<b>5</b>	<p><b>CONSENT AGENDA</b></p> <ul style="list-style-type: none"> <li>● Motion to approve agenda</li> <li>● Motion to approve minutes from <b>Feb 27, 2026</b> (B. Mendieta (I. Huang), S. Abajian, E. Saavedra (J. Cardona), G. Ramírez (M. Magaña), S. Cashman (M. Steinberg), S. McNutt (S. Bell), C. Herrera (B. Acomb Forbes), A. Mejía-Holdsworth)</li> <li>● Motion to approve minutes from <b>Mar 27, 2026</b> (J. Klinger, B. Mendieta (I. Huang), S. Abajian, E. Saavedra (J. Cardona), G. Ramírez (M. Magaña), S. Cashman (M. Steinberg), S. McNutt (S. Bell), A. Mejía-Holdsworth)</li> </ul> <table border="1" data-bbox="293 1528 1284 1839"> <thead> <tr> <th>Member Agency</th> <th>Yes</th> <th>No</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Conejo Valley Adult Education</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Fillmore Adult School</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Moorpark Adult School</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ojai Adult School</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Member Agency	Yes	No	Abstain	Conejo Valley Adult Education				Fillmore Adult School				Moorpark Adult School				Ojai Adult School				45 min
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	<p><b>Motion 2 - Adoption of Multi-year Rebalancing Plan</b></p> <p><b>MOTION:</b> That the Consortium adopt the multi-year funding rebalancing plan, set forth in Exhibit B, and presented to the board, which establishes:</p> <ol style="list-style-type: none"> <li>1. Each member agency's prior year allocation as a guaranteed base, plus</li> <li>2. Each agency is guaranteed no less than 1% COLA, pursuant to State budget allocations;</li> <li>3. COLA distributions reflecting the voluntary elections of member agencies to release a portion of that agency's share of COLA, above and beyond the 1% guaranteed COLA, for redistribution to agencies in accordance with the rebalancing priority order and timeline adopted by the Consortium and rebalancing initiative as articulated in the 2025-28 Three-Year Plan, as spelled out in Exhibit B;</li> <li>4. Formal review of the model, target shares, and priority order at the end of the 2029-30 program year to align with the next three-year planning cycle, and every three years thereafter.</li> </ol>																											
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<b>6</b>	<p><b>DISCUSSION</b></p> <ul style="list-style-type: none"> <li>Tracking transitions between adult schools and community colleges</li> </ul>	20 min																																				
<b>7</b>	<p><b>Round Table Discussion</b></p> <ul style="list-style-type: none"> <li>Agency Round-Robin: Announcements and support/guidance</li> </ul>	20 min <i>(2 min per member)</i>																																				

**Exhibit A.**

**2026-27 Academic Year Estimated Allocations**

*Estimates assume a 4.4% State COLA*

Agency	2026-27 Effective COLA	2026-27 Allocation	2026-27 Share of Total Funding
Conejo Valley	1.0%	\$1,827,030	9.4%
Fillmore	1.0%	\$713,377	3.7%
Moorpark	24.7%	\$612,140	3.2%
Ojai	66.0%	\$224,845	1.2%
Oxnard	2.7%	\$3,655,858	18.9%
Santa Paula	1.0%	\$451,271	2.3%
SICE	1.0%	\$6,460,601	33.3%
VACE	1.0%	\$5,438,108	28.1%
<b>Total</b>		<b>\$19,383,231</b>	<b>100%</b>

**Exhibit B.**

**2027-28 Academic Year**

*Estimates assume a 4.4% State COLA*

Agency	2027-28 Effective COLA	2027-28 Allocation	2027-28 Share of Total Funding
Conejo Valley	9.8%	\$1,827,030	9.9%
Fillmore	1.0%	\$713,377	3.6%
Moorpark	4.4%	\$612,140	3.2%
Ojai	4.4%	\$224,845	1.2%
Oxnard	13.0%	\$3,655,858	20.4%
Santa Paula	7.6%	\$451,271	2.4%
SICE	1.0%	\$6,460,601	32.2%
VACE	1.0%	\$5,438,108	27.1%
<b>Total</b>		<b>\$19,383,231</b>	<b>100%</b>

**2028-29 Academic Year**

*Estimates assume a 4.4% State COLA*

Agency	2028-29 Effective COLA	2028-29 Allocation	2028-29 Share of Total Funding
Conejo Valley	4.4%	\$1,827,030	9.9%
Fillmore	1.0%	\$713,377	3.4%
Moorpark	4.4%	\$612,140	3.2%
Ojai	4.4%	\$224,845	1.2%
Oxnard	5.2%	\$3,655,858	20.6%
Santa Paula	4.4%	\$451,271	2.4%
SICE	1.6%	\$6,460,601	31.4%
VACE	7.6%	\$5,438,108	28.0%
<b>Total</b>		<b>\$19,383,231</b>	<b>100%</b>

**2029-30 Academic Year**

*Estimates assume a 4.4% State COLA*

Agency	2029-30 Effective COLA	2029-30 Allocation	2029-30 Share of Total Funding
Conejo Valley	4.4%	\$1,827,030	9.9%
Fillmore	1.0%	\$713,377	3.3%
Moorpark	4.4%	\$612,140	3.2%
Ojai	4.4%	\$224,845	1.2%
Oxnard	4.4%	\$3,655,858	20.6%
Santa Paula	4.4%	\$451,271	2.4%
SICE	4.4%	\$6,460,601	31.4%
VACE	4.8%	\$5,438,108	28.1%
<b>Total</b>		<b>\$19,383,231</b>	<b>100%</b>