

VCAEC Regular Meeting

Mar 27, 2026

1:00 PM - 3:00 PM



Location:

Simi Institute for Careers and Education
1880 Blackstock Ave, Simi Valley, CA 93065

Participants:

Facilitator: Greg Hill Jr., WestEd

Recorder(s): Isabella Cisneros, WestEd

Member Representatives: Sean Abajian (Consortium Chair), Scott McNutt (Consortium Co-Chair; Sean Bell, Admin Delegate, VACE), Blanca Mendieta (Isaac Huang, Admin Delegate, Fillmore), Marty McGrady, Alex Mejía-Holdsworth, Eric Saavedra (Jenny Cardona, Admin Delegate, Oxnard), Stacy Cashman (Mark Sheinberg, Admin Delegate, Simi Valley), Gina Ramírez (Miguel Magaña, Admin Delegate, Santa Paula), Jason Klinger, Cynthia Herrera (Brenda Acomb Forbes, Admin Delegate, VCCCD)

Guests: Chari Farías, Counseling Dept Lead, Oxnard Adult School; Melissa Johnson, Director of Dual Enrollment, VCCCD

AGENDA OPEN SESSION

#	TOPIC	TIME
1	OPENING PROCEDURES <ul style="list-style-type: none"> Welcome, Roll-Call, and Introductions 	5 min
2	PUBLIC COMMENT	5 min
3	GUEST SPEAKER <ul style="list-style-type: none"> Mike Starr, Chumash Indian Museum Marketing Presentation by Luisa Arzate 	40 min
4	GENERAL ANNOUNCEMENTS / UPDATES <ul style="list-style-type: none"> Consortium Chair's Report Updates regarding SB 707 ELL Healthcare Pathways Grant Application Workforce Development Board Reps Update Board Meeting Lunch Reimbursements Marketing Activities Updates CAEP Reporting Deadlines 	20 min

#	TOPIC	TIME
5	<p>CORRESPONDENCE / EVENTS CALENDAR</p> <p>March 2026</p> <ul style="list-style-type: none"> ● Mar 31: 3rd Bi-Annual Expenditure & Progress Report for ELL FY 24-25 ● Mar 31: 25/26 Member Expense Report (Q2) Member Expense Report certified by Consortia in NOVA * ● Mar 31: End of Q3 <p>April 2026</p> <ul style="list-style-type: none"> ● Apr 30: Student Data due in TOPSpro (Q3) ● Apr 30: Employment & Earnings Follow-up Survey <p><i>* Consortium deliverable</i> Additional due dates may be found at https://caladulthood.org/DueDates</p> <p>Key Conferences</p> <ul style="list-style-type: none"> ● California Council for Adult Education (CCAEE) State Conference – Apr 30-May 2, Sheraton San Diego Resort ● Comprehensive Adult Student Assessment Systems (CASAS) National Summer Institute – Jun 15-18, Hyatt Regency Orange County <p>Professional Development Opportunities</p> <ul style="list-style-type: none"> ● Outreach and Technical Assistance Network (OTAN) Webinars – Various online sessions <ul style="list-style-type: none"> ○ Mar-Jun – Canvas, accountability, proctoring ● Technology & Digital Learning Symposium, Mar 6-7, Monterey Adult School 	5 min
6	<p>CONSENT AGENDA</p> <p>Motion 1</p> <ul style="list-style-type: none"> ● Motion to approve minutes from Feb 27, 2026 (B. Mendieta (I. Huang), S. Abajian, E. Saavedra (J. Cardona), G. Ramirez (M. Magaña), S. Cashman (M. Steinberg), S. McNutt (S. Bell), C. Herrera (B. Acomb Forbes), A. Mejia-Holdsworth) <p>Motion 2</p> <ul style="list-style-type: none"> ● Motion to approve minutes from Mar 13, 2026 (J. Klinger, B. Mendieta (I. Huang), S. Abajian, E. Saavedra (J. 	5 min

#	TOPIC	TIME
	<p>Cardona), G. Ramírez (M. Magaña), S. Cashman (M. Steinberg), S. McNutt (S. Bell))</p> <p>Motion 3</p> <ul style="list-style-type: none"> • Motion to approve Conejo Valley Adult Education’s proposed new Medical CTE program—Home Healthcare Aide 	
7	<p>DISCUSSION</p> <ul style="list-style-type: none"> • ELL Healthcare Pathways – Revised Expenditure and Closeout Reporting Timeline for Round Two (FY 2024-25) • Fund Rebalancing Approach 	20 min
8	<p>Round Table Discussion</p> <ul style="list-style-type: none"> • Agency Round-Robin: Announcements and support/guidance 	20 min <i>(2 min per member)</i>