

VCAEC Regular Meeting Minutes

Aug 2, 2024

Oxnard Adult School

1800 Solar Dr, Oxnard, CA 93030, USA

1:00 PM - 3:00 PM

Participants:**Facilitator & Recorder:** Greg Hill, Jr., WestEd***Member Representatives:***

Sean Abajian **P**; Leticia Carabajal, **P** (Ramona Villavicencio, **P**, Admin Del. Oxnard); Dr. Cynthia Herrera **A** (Brenda Acomb Forbes **P**, Admin Del, VCCCD); Marty McGrady **A**, Admin Del, VCOE; Alex Mejia-Holdsworth **P**; Blanca Mendieta **P**, (Isaac Huang A, Admin Del. Fillmore); Stacy Cashman **P**; Dr. Gina Ramirez **P**; Mike Sanders **P**; Scott McNutt **P**; (Sean Bell **P**, Admin Del. VACE)

Guests: Mark Sheinberg, ACSA Regional Representative; Valerie Gaona, VACE; Roberto Gonzalez, Luis Gonzalez, Oxnard College; Melissa Johnson, DeAnna Grove, Jennifer Lozano, Betty Ortiz, Kenya Johnson, VCCCD; Tom McCoy, Oxnard Unified School District; Mostafa Ghous, Moorpark College

Meeting Called to order at 1:05 pm by Greg Hill Jr. with permission of Mike Sanders

AGENDA
OPEN SESSION**ROLL CALL AND WELCOME**

- Roll Call

PUBLIC COMMENT

- No public comments

GENERAL ANNOUNCEMENTS / UPDATES

- Marketing Activities Check-in & Update

Motion 1

- Motion to approve minutes from 06/21/24 by Blanca Mendieta
Seconded by Sean Abajian
All present Yes | Motion passed

DISCUSSION

- **Adult Dual Enrollment.** Participants discussed potential opportunities for expanding adult dual enrollment (ADE) among Ventura Adult Schools and colleges. Greg provided background on Adult Education in California and the CAEP consortium model. Members also addressed funding allocations, program areas, outcomes, alignment with WIOA, and historical challenges working cross-segmentally.

Members also discussed models for ADE, noting that ADE is not

one-size-fits all, in that an approach that works well in one region may or may not work as well in another. Members also compared differences between ADE, articulated credit by exam, and credit for prior learning.

Members also discussed Adult School course scheduling and instructional modalities, as well as the importance of providing flexible scheduling options, followed by a brief review of HSD/HSE/GED program models.

Melissa Johnson then provided an overview of how high school dual-enrollment at VCCCD currently functions and how it might be modified to support ADE. Topics included dual-enrollment course selection and CCC Apply. Distinctions between ADE and concurrent enrollment were also discussed. Brenda also noted that while tuition for SB554 / HS dual enrollment is waived, some fees may not be, depending on the course. Melissa shared that VCCCD offers College and Career Access Pathways (CCAP) and non-CCAP dual enrollment. She shared that CCAP courses are completely free to students when offered at the adult school site. Tuition is free, there are no additional “small fees” and books are covered. Likewise, students may enroll in up to 15 units per semester and are provided Tier III priority registration.

Melissa shared lessons learned in implementing dual enrollment programs and engaged members in a discussion around student engagement/outreach and pathways development. VCCCD participants suggested reviewing existing (certificate) programs to see if one might be a good fit for students at their adult schools.

Attendees also discussed the importance of ensuring engagement with counseling staff and generally minimizing the administrative burden on Adult Schools for coordinating with VCCCD colleges. Melissa indicated that she would provide a list of contacts for schools to reach out to for help with dual enrollment at VCCCD colleges. Leticia and Alex expressed interest in continuing the conversation with the college district. Greg also suggested further engagement with VACE and SIMI once new staff have been fully onboarded.

- **2024-25 Annual Planning.** Greg asked members to review the 2023-24 Annual Plan and assess whether they intend to continue supporting strategies identified, and provide any additional strategies specific to the current year. Feedback is requested by Friday, August 9th.
- **Digital Literacy Initiative Planning.** Greg will convene a virtual meeting with member agencies interested in participating in digital literacy funding opportunities to determine feasibility.
- **Estimated Allocations (LAO Funding Model).** Greg provided a description of the proposed LAO funding model for AE

- Melissa will compile ADE contact list
- Melissa will investigate opportunities for CPL for adult school students

- Members will review annual plan strategies and provide updated / additions by Friday, August 8th
- Greg will convene a virtual meeting with member agencies

consortium along with estimated allocations by agency. Members noted that smaller schools would be negatively impacted by the model unless outcomes were differentially weighted. Mike also emphasized the importance of ensuring equitable funding among VCAEC agencies.

interested in participating in digital literacy funding opportunities to determine feasibility

Motion 2

- Motion to adjourn by Mike Sanders
Seconded by Sean Abajian
All present Yes | Motion passed

Meeting adjourned at 2:14 PM