



VCAEC Regular Meeting

June 7, 2019 - Approved 9/13/19

Ventura County Community College District, Board Room

Lunch at 12:45pm | Meeting from 1:00-3:00pm

Participants:

Facilitator: Greg Hill Jr., WestEd

Recorder: Kathy Walker, WestEd

Member Representatives: Michele Arso (P), Shayna Ledesma, Admin. Delegate SIMI (N/A), Becky Beckett (P), Stefan Cvijanovich (P), Robin Gillette (P), Kathy Greaves (P), Mary Samples (P), Mike Sanders (Chairperson) (P), Mike Winters (P), Alexandria Wright (P), Holly Correa, Admin Delegate VCCCD (P), Carolyn Vang-Walker (Acting Chair) (P)

Guests: Tom Chan, Fillmore

MINUTES - with Revisions

OPENING PROCEDURES

- Welcome, Roll call and request for speaker cards (no speaker cards submitted), Introduction of Mary Samples as the Member Representative for VCOE - welcome

PUBLIC COMMENTS - No public comments

CONSENT AGENDA

- Approval of Minutes from 4/5/19
- Approval of Holly Correa, Administrative Delegrat for VCCCD in the absence of Dr. Alexandria Wright
- Approval of Mary Samples, Member Representative, VCOE (replacing Tiffany Morse)
- CFAD amendment due to reduction in COLA from 3.46% to 3.26%
 - Conejo - \$1,458,081
 - Fillmore - \$569,318
 - Moorpark - \$295,763
 - Ojai - \$96,032
 - Consortium - \$492,837
 - Oxnard - \$2,950,211
 - Santa Paula - \$100,321
 - SICE - \$5,135,956
 - VACE - \$4,274,503
 - VCCCD - \$128,000
 - VCOE - \$0

Motion 1

Motion to approve Minutes from 4/5/19, approval of Mary Samples as VCOE Member Representative replacing Tiffany Morse, Holly Correa, as Admin. Delegate for VCCCD and approval of CFAD Amendment due to reduction in COLA from 3.46% to 3.26%.

Motion was made by Michele Arso and Seconded by Mike Sanders.

All present - Yes (10) | Opposed - None | Motion passed 10/0

DISCUSSION

- Update on VCAEC Job Developer - A. Wright
 - Checking references - David Mason was offered a contract.
- Update on VCOE's Uniquely-Abled Program - M. Samples
 - Uniquely-Abled Program will require an MOU with department of rehab.
 - \$10,000 has been spent for manual on provisions for program.
 - Due to so many changes at VCOE in personnel, a hold was put on coordinator position. Wait to see how CEC is restructured. Juliet Herman has been most involved with Uniquely-abled program.
 - Uniquely-Abled Program will need to be self supporting.
 - This is a GAP in the county.

Motion 2

A Motion was made to approve carryover of \$60,000 allocated for the Uniquely-Abled Coordinator position to 2019-20 year, as we wait to see how VCOE restructures Career Education Center.

**Motion was made by Becky Beckett and seconded Mike Winters
All present - Yes (10) | Opposed - None | Motion passed 10/0**

- Q3 Expenditures submitted by member agencies and certified by Consortium Lead by 6/30/19.

DISCUSSION cont.

1. Consortium By-Laws & Meeting Norms:

What is expected of members?

How much consortium work can be conducted independently?

- Discussion of meeting norms - voted on at VUSD
- Record meeting norms
- Active listening
- Value each others time. Punctuality
- Transparent

VCAEC is to promote continued growth of all members. It has to be ok to put your cards on the table.

- Assume positive attention
- Support the consortium mission.

Adult Schools are used to their own turf. When the Consortium started it also started a shift to begin to look at a larger picture. However, when money is involved it goes back to the protective model.

- Assume being collaborative and transparent
- Each member valued for unique contribution
- Participate and give it all you have

MEETING TIMEFRAME

- What can we do to make these meetings more inviting?
- How can we support programs within consortium with funding?
- Requests for funds - evaluation of programs - overall
- Could meet quarterly instead of monthly?
- Need public meeting - quarterly or bi-annually?
- How and where as a body can we be more effective?

- Need processing time - need to have information ahead of time.
- Tom - would like to get best practices out of our meetings.
- Targeted agenda items at a separate meeting.
- Need Point person at each agency for questions.

2. Data & Accountability Funds how to disburse remaining funds?

- Two pathways
- Professional Learning - early August whole consortium meeting
High level consortium stuff
Professional development
- Must collect data at the events - with follow-up
- Identify consortium goals to a road map
- Contract for professional development coordinator

3. 3-Year Plan

Needed information from each member regarding - What are you planning to do next year that you have not done before

- Santa Paula - expand to west side to expand ESL and start High School Diploma Program
- Ojai expand ESL to elementary school in Ojai Valley - Becky to email Greg specific information regarding program \ child school success program
- Fillmore and Moorpark to email Greg specific information regarding program
- VCCCD - IET Residential Building, caregiving & Photovoltaic Installation
- VACE - hospitality - IET at Todd Road Jail
- SICE - Manufacturing - IET manicuring and computers - Machine technology - carpentry, partner with Southwest carpenters union to create carpentry program - dependent on funding
- Conejo -

Meeting Adjourned at 3:10 PM