



VCAEC Regular Meeting May 7, 2021

Virtual Meeting

Meeting from 1:00pm - 3:00pm

Participants:

Facilitator: Greg Hill Jr., WestEd

Recorder: Kathy Walker, WestEd

Member Representatives: Laurel Arnold (A) Scott McNutt, Adimi. Delegate for VCOE (P), Larry Buckley (na), Holly Correa, Admin Delegate VCCCD (P), Stefan Cvijanovich (P), Robin Gillette (P), Kathy Greaves (P), Shayna Ledesma (A), Mark Sheinberg, Admin Delegate SICE (P), Alan Penner (P), Javier Ramirez (P), Mike Sanders (Chairperson) (P), Carolyn Vang-Walker (Acting Chair in absence of Chair) (P)

Guests: Tom Chan, Fillmore

MINUTES - Approved 6/4/2021

Meeting Called to order at 1:05 PM by Greg Hill Jr. with approval of Mike Sanders

OPENING PROCEDURES

- Welcome
- Roll Call

PUBLIC COMMENT

- No public comment

CONSENT AGENDA

- Approval of VCAEC Minutes, 4/16/21

Motion 1

Motion to approve the consent Agenda

Motion by Kathy Greaves; Seconded by Alan Penner

Yes - all present | Opposed - none | Motion - Passed

DISCUSSION

- **VCAEC Community Chats.** Final community chat for the year will be held 5/20/21. As a way of expressing appreciation, members approved providing a thank you gift to Jeffrey for his work facilitating the VCAEC monthly community chats. GH will purchase.
- **Data Team Update & Quarterly Data Reporting.** Data team met to review quarterly performance data. DIR values should be moving upward across quarters; numbers are generally low for many categories due to the continued effects of the COVID pandemic. Moving forward, the data team will be focusing on services data--identifying which agencies are collecting which data points, and for what purposes. It is anticipated that childcare and transportation services will have gone down and loaning computers and

Greg will get gift for Jeffrey

hotspots have gone up. See [DIR Percentages 2020-21](#) for Q3 data by agency.

- **Annual Plan and 3-Year Planning / Planning Webinar.** Discussion of Three-year Consortium Planning Using the AEP Dashboard webinar held on May 5. Carolyn, Alan, and Kathy were in attendance. Alan shared that the West End Corridor consortium expanded dual enrollment courses to K12, largely due to instruction having moved online. This practice has helped to improve / maintain enrollments. He also acknowledged the role that having an embedded counselor has had on dual enrollment.

- Greg will look into putting together community fact sheets for member agencies

Members also shared fact sheets developed by NOCRC and expressed an interest in doing the same. GH indicated he will look into creating something similar for VCAEC.

Members also discussed looking at data to assess possible equity gaps, as well as talking with students to better understand their experiences. Having provided funding to support technology needs of students was also noted. See the [PowerPoint from the presentation for more information.](#)

ROUND TABLE DISCUSSION

- **WIOA II Audits.** Discussion of experiences undergoing WIOA II audits. Members shared outcomes and best practices.
- **Change in Leadership at SIMI.** Alan Penner selected as new principal of Simi Valley Institute for Careers and Education. Members congratulated him on his new posting.
- **ELL WDB Grant.** Discussion of request for support of the WDB ELL Grant being administered in conjunction with the Center for Employment Training (CET). Members agreed to invite CET to present at the next meeting.

- Kathy or Carolyn to invite representative from CET to present on ELL Grant

Motion 2

Motion to adjourn meeting was made by Mike Sanders seconded by Alan Penner

All present - Yes; Opposed - None; Motion passed

Meeting adjourned at 2:30 pm