



## VCAEC Regular Meeting April 16, 2021

Virtual Meeting

Meeting from 1:00pm - 3:00pm

### **Participants:**

**Facilitator:** Greg Hill Jr., WestEd

**Recorder:** Kathy Walker, WestEd

**Member Representatives:** Laurel Arnold (A) Scott McNutt, Adimi. Delegate for VCOE (P), Larry Buckley (na), Holly Correa, Admin Delegate VCCCD (A), Stefan Cvijanovich (P), Robin Gillette (P), Kathy Greaves (P), Shayna Ledesma (A), Mark Sheinberg, Admin Delegate SICE (P), Alan Penner (P), Javier Ramirez (P), Mike Sanders (Chairperson) (P), Carolyn Vang-Walker (Acting Chair in absence of Chair) (P)

Guests: Tom Chan, Fillmore

### **MINUTES - approved 5/7/2021**

**Meeting Called to order at 1:04 PM by Greg Hill Jr. with approval of Chair, Mike Sanders**

#### **OPENING PROCEDURES**

- Welcome
- Roll Call

#### **PUBLIC COMMENT**

- No public comment

#### **CONSENT AGENDA**

- Approval of VCAEC Minutes, 3/5/21

#### **Motion 1**

Motion to approve the consent Agenda

Motion by Mike Sanders; Seconded by Alan Penner

Yes - all present | No - none | Motion - passed

(Note: Robin Gillette was not available for this vote)

#### **DISCUSSION**

- **TTA** - Greg shared that a small number of consortia have been identified for targeted technical assistance (TTA). According to CAEP, the focus is on smaller, rural consortia without WIOA funding, and that the intent is not to be punitive. Additionally, consortia can request support if needed.
- **SCCRC Meeting Share Out.** Mark, Alan, Kathy shared perspectives on the SCCRC Adult Education meeting held earlier in the day. Member representatives were encouraged to review Launchboard and report any data that appears not to be accurate. The only way they will know data is not accurate is if you report it. It was noted that Rebecca Evans (WDB) was also in attendance, and that there would be value in having her present on labor market needs and opportunities within the county.

- Greg to compare Launchboard with our TOPspro data. Use the data to tell our story
- Carolyn Vang-Walker to reach out to Rebecca Evans



Carolyn indicated she would reach out to coordinate. Likewise, Greg will look at Launchboard to see how our data looks compared to TOPspro Enterprise (TE)

- **CASAS Summer Institute.** Consortium will fund the upcoming Summer Institute on a reimbursement basis.
- **Consortium Fiscal Administration Declaration 2021-22.** Brief discussion of draft [Consortium Fiscal Administration Declaration \(CFAD\)](#). Noting idiosyncrasies of how prior years' allocations are shown in NOVA, Kathy Greaves asked for clarity regarding funding amounts from the prior year. Kathy W. will share spreadsheet showing allocations for prior three-years for reference.
- **Technology Funding Proposals.** Discussion of [member proposals One-Time Funding to support IT / technology needs](#). Santa Paula would like 10 computers and a charging cart costing an estimated \$17,000; SICE offered to reduce it's proposal amount to accommodate this request. Amounts requested by agency are listed below.
  - Conejo - \$40,678
  - Fillmore - \$75,000
  - Oxnard - \$45,117
  - Santa Paula - \$17,000
  - SICE - \$148,221
  - VACE - \$73,984

### **Motion 2**

Motion to approve one-time Technology funding for Conejo, Fillmore, Oxnard, Santa Paula, SIMI and VACE as referenced above.

Motion by Mike Sanders; seconded by Alan Penner  
All present - yes; No - none; Motion passed

- **Annual Plan Approach.** Greg and Kathy will send out a survey asking about agency plans for next year to include in the consortium Annual Plan due August 15, 2021.

### **Motion 3**

Motion to Adjourn by Mike Sander; second by Alan Penner  
All present - Yes; No - None; motion passed

Meeting adjourned at 2:54 pm

re: presenting to VCAEC

- KW will send members spreadsheet that shows the deduction to last years allocations
- Greg and Kathy will survey members on activities planned for next year