



VCAEC Regular Meeting

August 7, 2020

Virtual Meeting

Meeting from 1:00pm - 3:00pm

Participants:

Facilitator: Greg Hill Jr., WestEd

Recorder: Kathy Walker, WestEd

Member Representatives: Laurel Arnold (A) Scott McNutt, Adimi. Delegate for VCOE (P) Michele Arso (A), Larry Buckley (A), Holly Correa, Admin Delegate VCCCD (P) Stefan Cvijanovich (P), Robin Gillette (P), Kathy Greaves (P), Alan Penner (P), Javier Ramirez (P), Mike Sanders (Chairperson) (P), Carolyn Vang-Walker (Acting Chair in absence of Chair) (P)

Guest: Tom Chan, Fillmore

MINUTES - approved 9/4/2020

Meeting Called to order at 1:05 pm by Greg Hill Jr. with permission from Mike Sanders

OPENING PROCEDURES

- Welcome to zoom meeting
- Members introduced themselves - Welcomed Scott McNutt, VCOE Admin Delegate

PUBLIC COMMENTS

No public comments

CONSENT AGENDA

- Approval of Minutes, 7/10/2020

Motion 1

Motion to approve the Consent Agenda made by Mike Sanders and seconded by Carolyn Vang-Walker

All present - yes; opposed - none. Motion passes.

DISCUSSION

- **Funding Opp: ELL Navigator Program.** Discussion of ELL Navigator RFP released by the WDB. The project would entail coordinating services with the WDB and other agencies to facilitate co-enrollment and transitions into career-focused education and employment for adult ELLs. The maximum award for the project is \$200k and would require selected contractors provide leveraged / matched resources (i.e., in-kind or cash match) in the amount of \$140k. The period of performance is from October 2020 through March 2022.

While the project was deemed to align with the goals of the consortium, the consensus was that the performance expectations were too stringent to justify pursuing the opportunity further at this time.

- **Student Engagement and Testing.** Members discussed challenges related to student engagement and enrollment.. Strategies for student outreach / engagement included calling / holding zoom calls with students enrolled in the previous year and holding virtual orientations. Additionally, Oxnard recently overhauled its website and includes a form prospective students can complete to find out more information about programs and services. For students with limited computer literacy skills, using virtual / F2F appointments was identified as an effective approach.
- **Access to Digital Resources.** Ensuring students have access to computers and the internet remains a persistent challenge, particularly among ELLs. VACE shared it was able to obtain CARES act funding to purchase devices and hardware to support virtual instruction. Some members may follow the example of secondary schools and have students collect devices in-person.
- **Onsite/Virtual Instruction.** Moorpark shared that it piloted virtual HiSET prep for advanced - intermediate students over the summer and that it plans to continue some distance learning even after students may return to campus.

Members also discussed resources for virtual learning and instruction. The Workforce Development Academy, for example, has a dedicated website with robust instructional resources. Burlington English was praised for its effectiveness in virtual / distance learning.

VCCCD has been approved to have some F2F classes. Both VCCCD and Fillmore have developed protocols for screening. Fillmore's is based on guidance from VC public health. Data collected populates district spreadsheet to support contract tracing. Fillmore plans to begin rollout with staff then students.

- **Shared Professional Development.** Members briefly explored shared professional development opportunities. The general consensus was there could be value in convening teachers, provided there is bandwidth to do so.

As a corollary, Oxnard applied to DELAC. If selected, their faculty could be tapped to share their learnings with the consortium.

- **VCAEC Annual Plan.** Discussion of draft annual plan. Topics included exploring local / consortium strategies for addressing systemic racism and updates to sections on leveraging resources and seamless transitions. GH will update the plan based on feedback and send out for member approval the following week. Members are asked to provide any final input by no later than Monday, August 10.

Member agencies will provide final comments by Monday, August 10

GH will update draft annual plan based on consortium input & send for review

Motion to adjourn – Kathy Greaves, second – Alan Penner

All present Yes; No None; Meeting adjourned 2:52 pm