



## VCAEC Regular Meeting June 12, 2020

*Virtual Meeting*

Meeting from 1:00pm - 3:00pm

### **Participants:**

**Facilitator:** Greg Hill Jr., WestEd

**Recorder:** Kathy Walker, WestEd

**Member Representatives:** Laurel Arnold (P), Michele Arso (P), Becky Beckett (P), Larry Buckley (A), Holly Correa, Admin Delegate VCCCD (P) Stefan Cvijanovich (P), Robin Gillette (P), Kathy Greaves (P), Alan Penner (P), Mike Sanders (Chairperson) (P), Carolyn Vang-Walker (Acting Chair in absence of Chair) (P)

GUEST: Tom Chan, Fillmore

### **MINUTES, 6/12/2020 - approved 7/10/2020**

Meeting Called to order at 1:06 pm by Greg Hill Jr. with permission from  
Mike Sanders

#### **OPENING PROCEDURES**

- Welcome to zoom meeting

#### **PUBLIC COMMENTS**

#### **CONSENT AGENDA**

- Approval of Minutes, 5/8/2020
- Approval of Minutes, 5/29/2020 (special meeting)
- WestEd Contract
- VCOE has communicated that it will not be pursuing the development of Uniquely Abled program and that those funds remaining will be released for use by the consortium, approximately \$46,313

#### **Motion 1**

Motion to approve the Consent Agenda made by Kathy Greaves. Seconded by Becky Beckett. All present (Carolyn Vang, Walker, Kathy Greaves, Becky Beckett, Mike Sanders, Stefan Cvijanovich, Robin Gillett, Alan Penner, Michelle Arso, Holly Correa) - yes; opposed - none. Motion passes.

#### **ANNOUNCEMENTS & UPDATES**

- **Meeting Schedule.** Identified dates and host sites for 2020-21 VCAEC board meetings. Discussed scheduling March and June 2021 meeting dates to align to when districts finalize their 2021-22 budgets. See [2020, 2021 VCAEC Meeting Schedule](#) for current meeting dates and locations.

- **Data Team Meeting.** Discussed upcoming data submission date and state requirements. Despite challenges with data collection following from the COVID-19 crisis, CAEP data submission timelines remain unchanged. GH/KW will hold a virtual meeting with the data team in advance of the August 1st reporting deadline. Some data team members may be unavailable.
- **Changes to Member Representation.** Becky Beckett is retiring from Ojai and will be relinquishing her role as representative to the consortium. This will be her last VCAEC Meeting. Javier Ramirez will be taking over the administration of Ojai adult school and will likely become the new representative to the consortium.

## DISCUSSION

- **VCAEC Annual Plan.** Discussion of timeline and approach to completing VCAEC Annual Plan. Approved plan is due to CAEP office by August 15th. Target to post for public comment is August 1st, and target approval date is August 7th. Members are asked to complete and return survey regarding plans for the coming academic year in advance of the July 10th meeting.

Additionally, members discussed data valuable for planning. Data points regarding performance identified included attendance, number of students served, student progress / outcomes, and resource utilization. Data regarding underserved populations, demographics, and labor market opportunities were also identified. Holly will check with Centers of Excellence on sharing tools with consortium members. Likewise, Carolyn will share information from WDB and AJCC, and Laurie will coordinate with Navy regarding anticipated training and workforce needs.

### Motion 2

Motion to adjourn by Becky Beckett. Seconded by Carolyn Vang-Walker. All present (Robin Gillette, Michele Arso, Lauri Arnold, Kathy Greaves, Alan Penner, Becky Beckett, Carolyn, Vang, Walker, Holly Correa) - yes; opposed - none. Motion passes.

Meeting adjourned at 2:30 pm

Next Meeting: July 10th at VACE and Zoom, if needed

☐ KW to reach out to Vicky Jones regarding availability for data team meeting

☐ Holly to check with Centers for Excellence regarding access to planning tools and resources

☐ Carolyn will share LMI projections / info from WDB and AJCC

☐ Laurie will reach out to Navy re: current and anticipated workforce needs

☐ Greg to pull performance and demographic data to share with members