



## VCAEC Special Meeting May 29, 2020

Virtual Meeting

Meeting from 1:00 - 2:30pm

### **Participants:**

**Facilitator:** Greg Hill Jr., WestEd

**Recorder:** Kathy Walker, WestEd

**Member Representatives:** Laurel Arnold (p), Michele Arso (p), Shayna Ledesma, Admin. Delegate SIMI (na), Becky Beckett (p), Larry Buckley (a), Holly Correa, Admin Delegate VCCCD (p) Stefan Cvijanovich (p), Robin Gillette (p), Kathy Greaves (p), Alan Penner (p), Mike Sanders (Chairperson) (p), Carolyn Vang-Walker (p)

**Guests:** Tom Chan, Fillmore; Steve Benson, Santa Paula

### **MINUTES - approved 6/12/2020**

**Meeting Called to order at 1:09 pm by Greg Hill Jr. with permission from Mike Sanders**

#### **OPENING PROCEDURES**

- Welcome to zoom meeting

#### **PUBLIC COMMENTS**

- Open public comments: Steve Benson, just monitoring the meeting today. He is a test proctor at Santa Paula adult school and just wanted to see how this financial time is affecting other members.

#### **DISCUSSION**

- **VCAEC Letter to Legislators.** Discussion of next steps re: VCAEC letter to legislators regarding the timely distribution of CAEP funds. All signatures from member representatives have been received and added to the draft letter. Kathy Walker will send the finished letter to legislators on behalf of Mike Sanders and consortium members. It was also agreed that the letter should be disseminated to consortium leads statewide. Kathy will obtain contact information and disseminate accordingly.
- **CAEP Funding.** Discussion of the impact of the reduction in CAEP funding resulting from COVID:19 pandemic. Members noted the impact will vary by agency, and that due to health concerns, it is anticipated that custodial and maintenance costs will increase significantly. Likewise, agencies may need to purchase additional supplies such as plexiglass partitions, thermometers, and clear face-shields for instructors.

Member allocations were also discussed. In keeping with guidance from the CAEP office, it was agreed that member allocations would be reduced by 12.105 percent equally.

Reallocating carryover and consortium-level funds were discussed as a

- ☐ KW will send VCAEC letter to legislators and share with consortium directors statewide

way of mitigating shortfalls. Estimated amounts included funds earmarked for professional development (~\$156k), job development (~\$128k), and remaining carryover funds from Santa Paula held by the consortium (~\$149k). Additionally, Greg shared that WestEd would release funds allocated for the 2020:2021 contract (~\$142k).

Members resolved to discuss options for reallocation of funds once the Governor's budget is finalized.

**Motion 1**

Motion by Mike Sanders to approve revised CFAD reflecting 12.105 percent reduction. Motion seconded by Becky Beckett. All present yes; motion passed. Amounts by agency are shown below:

- Conejo: \$1,319,920
- Fillmore: \$511,858
- Moorpark: \$355,820
- Ojai: \$86,340
- Ojai (Consortium): \$307,539
- Oxnard: \$2,579,586
- Santa Paula: \$323,794
- SICE: \$4,617,596
- VACE: \$3,843,087
- VCOE: \$0
- VCCCD: \$0

Total Adjusted Allocation: \$13,945,540

**Motion 2**

Motion to adjourn was made by Mike Sanders and seconded by Alan Penner. All present yes; motion passed

Meeting adjourned 2:29pm