



VCAEC Regular Meeting

Ventura County Community College District

Friday, December 13, 2019

Lunch at 12:45pm | Meeting from 1:00-3:00pm

Participants:

Facilitator: Greg Hill Jr., WestEd

Recorder: Kathy Walker, WestEd

Member Representatives: Laurel Arnold (A), Michele Arso (P), Shayna Ledesma, Admin. Delegate SIMI (NA), Becky Beckett (P), Larry Buckley (P), Holly Correa, Admin Delegate VCCCD (P), Stefan Cvijanovich (A), Robin Gillette (P), Kathy Greaves (P), Alan Penner (P), Mike Sanders (Chairperson) (P), Carolyn Vang-Walker (P)

Guests: Tom Chan, Fillmore; Justine Fischer and Joe De La Cerdo, Census 2020; Bill Stone, Ventura College; Cynthia Herrera, VCCCD

MINUTES - approved 1/24/2020

Meeting Called to order at 1:14 PM by Greg Hill Jr. with permission from Mike Sanders

OPENING PROCEDURES

- Welcome and introductions by members

PUBLIC COMMENTS

- No public comment

CONSENT AGENDA

- Approval of Minutes from 11/8/19 (no quorum of members from 11/8/19 meeting - L.Arnold, S.Ledesma, B.Beckett, K.Greaves, A.Penner, H.Correa, C.Vang-Walker)

Add minutes from 11/8/19 to January agenda

DUE DATES

- DEC. 31: 17/18, 18/19 and 1920 Member Expense Report Certified by Consortia in NOVA (Q1)
- DEC. 31 end of Q2
- JAN. 31: Student Data Due in TOPSPro (Q2)

ANNOUNCEMENTS / PROJECT UPDATES

- **CAEP Funding / Call to Action.** Mike spoke to the history of non-payment and issues that this has caused. Mike contacted his state senator and congresswoman and shared his concerns. Members were encouraged to also contact their state senator and congress member. It was suggested that members should tap into ACSA representatives too.

GH will send out bylaws for member approval

- **Consortium By-Laws Update.** Bylaws have been updated based on feedback from Consortium members and will be sent out for electronic approval.
- **Data Team CoP.** Good first meeting. Using Slack, an information sharing and productivity tool, for sharing concerns and or asking questions of Data Team members. Greg hopes to have a virtual meeting before the end of the year and a F2F meeting in January. Possibility of establishing a data match between adult schools and VCCCD was also discussed.
- **SCCRC Adult Education Meeting.** Becky reported on the meeting held at Ventura College in November. She felt there was good communication between the Community College and Adult Schools.

☐ Send Justine Names and agency of those present at Board meeting

GUEST SPEAKERS

- **Justine Fischer and Joe De La Cerdo, Census Information, Volunteer and Job Opportunities.** Presenters shared that the US Census is coming in March, which will provide training and high paying jobs to the region. She also emphasized the importance of having a comprehensive, accurate counts as these data can affect state funding and representation. Members can contact Justine or Joe if they want more information or if they want someone to come to their campus to present. Additionally, the US Census website contains valuable instructional resources teachers can use in their classrooms to help students understand and use census data. Materials may be found here: <https://www.census.gov/programs-surveys/sis.html>.
- **Bill Stone, Instructor, Ventura College, Manufacturing pre-apprenticeship Program.** Bill shared details with members regarding the college's newly formed Pre-Apprenticeship / Apprenticeship program in Manufacturing. The program was developed in conjunction with Ventura County employers who are committed to helping to build the County's capacity to meet workforce demand for skilled workers. See Holly for more information about this exciting new opportunity.

DISCUSSION

- Work Readiness Committee topic moved to the next meeting.

Adjourn to Closed Session at 2:46 pm

CLOSED SESSION

- Discussion of Staffing / Personnel

No actions were taken during closed session.

Prior to adjournment Carolyn Vang-Walker requested consent from the consortium to support a grant that VACE is applying for. All present consented.*

Motion

Motion to Adjourn meeting by was made by Kathy Greaves and seconded by Becky Beckett

All members present - Yes; Opposed - none; motion passed

Meeting Adjourned at 3:21PM

* Note: Topic was introduced during open session and not originally included in agenda.

