



## VCAEC Regular Meeting

Sept. 13, 2019

Oxnard Union High School District, Adult School  
Lunch at 12:45pm | Meeting from 1:00-3:00pm

### Participants:

**Facilitator:** Greg Hill Jr., WestEd

**Recorder:** Kathy Walker, WestEd

**Member Representatives:** Laurel Arnold (P), Michele Arso (P), Shayna Ledesma, Admin. Delegate SIMI (N/A), Becky Beckett (P), Stefan Cvijanovich (P), Robin Gillette (P), Kathy Greaves (P), Alan Penner (P), Mike Sanders (Chairperson) (A), Holly Correa, Admin Delegate VCCCD (P), Carolyn Vang-Walker (Acting Chair) (P)

### MINUTES

Meeting Called to order at 1:10 PM by Greg Hill Jr. with permission from Carolyn Vang-Walker

#### OPENING PROCEDURES

- Welcome, request for speaker cards (no speaker cards submitted),

#### PUBLIC COMMENTS

- No Public comments

#### CONSENT AGENDA

- Approval of Minutes from 6/7/19 and 8/2/19
- Approval of Laurel Arnold, Member representative, VCOE (replacing Mary Samples)
- Approval of Alan Pennar, Member Representative, Moorpark (replacing Mike Winters)

**Motion was made by Becky Beckett and seconded by Carolyn Vang-Walker, to approve the Consent Agenda listed above.**

**All present - yes; opposed - None; Motion passed**

#### DISCUSSION

- **Meeting of the Minds Conference.** Share-out by Carolyn Vang-Walker. Discussion focused on session regarding registered apprenticeships and inclusiveness. See notes from this session listed at end of minutes.
- **Changes in VCCCD Member Representation.** Dr. Wright has resigned from VCCCD. Dr. Herrera will assume the position at VCCCD that was vacated by Dr. Wright.
- **VCAEC Annual Plan.** Review of draft VCAEC annual plan. Feedback requested by no later than next week.
- **Job Developer Schedule - Alan (Moorpark)** needs help with local jobs. Members would like a more detailed list of David's schedule.

- Kathy to remind members to send Annual Plan Updates (corrections and additions).
- Contact regarding job developer clarifying his schedule "actual time and who he is seeing".

- **Member Expenditures / Budgets.** Discussion of member expenditures reporting and budgets. VCAEC appears to have a large carryover; however, some of the member agency carryover is due to expenditures from FY19 that did not get added by close of books at their district and will actually come out of new budgets for FY20. Further, Santa Paula expenditures are trending higher than expected and will likely require the consortium to return at least a portion of funds held from SP's prior carryover. It will be difficult to offer funds to consortium members for project's until after Q2 expenditures reports are submitted. In some cases we won't actually know until after Q3.
- **Data Team Community of Practice.** Concerns were expressed regarding TOPSPro Consortium Level summaries giving correct picture of enrollments. Data Team CoP will help to address this. Goal to have shared community practices; each agency will be represented on this committee. Committee will reflect and set consortium level policy. Looking at October for first meeting. Greg Hill, Jr. will facilitate this committee.
- **Adult Education at VCOE.** Conversation on the role of VCOE in the provision of adult education in the county. VCOE provides adult classes, works with businesses and K-12. VCOE brought up a challenge they face with a program at NPHS. When students turn 18 and graduates they do not have a class for their internship after graduation as part of the program. It was mentioned that members need to know what programs are available at other agencies. This could help with internship placement after graduation for VCOE. VCOE / Oxnard partnership and the need for pathways from K12 to AE were also discussed.
- **Regional Program Planning.** Member representatives discussed criteria for starting new programs and the role of the consortium in these decisions. SB 554 was discussed as a possible mechanism for enhancing pathways across agencies. Alan P. expressed the need to have someone with a deep understanding of area employer needs and training options available to aid in making determinations about programs. The importance of advisory committees was also discussed.
- **Career Pathways.** In the context of professional development opportunities, a discussion of challenges building cross-segmental pathways, particularly in CTE. Comments expressed by members include the following:
  - We have a need to create space at meetings to have conversations - there are things that can be done, we just need a few people to have the pathway conversation and actually identify GAPS.
  - CTE pathways have not been mapped in Ventura County.
  - We might want to look at areas where adult schools have been successful; this might be a way to begin pathways.
  - The Dean's and instructor's must be involved.
  - The higher level institution has to be willing to give up the intro instruction. Instead, you have a program, and I have a program thought process.
  - Perhaps the adult school would offer a manufacturing program that would be a pathway to the community college offering an engineering program. How can we map these together?

Hold until Dr. Herrera is on board

- ❑ Members to identify a person to be on data committee
- ❑ Kathy G. will let Tom know date and time of her PLC for ESL staff

Next meeting Oct. 4th, Oxnard hosting | November, VACE hosting

**Motion by Alan Penner and seconded Lauri Arnold, to adjourn the meeting.**

**All present - Yes; Opposed - None; Motion passed**

**Meeting Adjourned at 3:27 PM**

**Meeting of the Minds**  
"Strategy Into Reality"

Sessions in Action: Built for Everybody: How can we ensure registered apprenticeships are inclusive of people with disabilities?  
Jessie Oettinger and Caleb van Docto, Social Policy Research Assoc.

- Apprenticeship Inclusion Models (AIM) Demonstration Project through the USDOL's Office of Disability Employment Policy (ODEP)
- Shifting apprenticeship model to new industries. Expanding the vision to other career sectors besides construction.
- Identification of the most pressing barriers (group activity)
- 4 pilots , strong focus on work-based learning in pathways that pay well, building empathy in the workplace (UDL), learning to accommodate learning styles, providing resources through AJCC
- Focus on expanding access to occupational skills training, credential attainment, job placement, and retention through pre-apprenticeship and registered apprenticeship models. (IT, Healthcare, Advanced Manufacturing)
- Focus on WIOA integration of partnerships, job seeker services (workforce education,
- Project provides training and technical assistance with collection of data, promising practices, hosting broad Community of Practice events
- Microsoft, Amazon, Healthcare Career Advancement Program (HCAP), and Industrial Manufacturing Technician (IMT) Apprenticeship Program. 9 registered healthcare apprenticeships —Sterile Surgical Technician , Lab Techs
- Apprenticeship intermediary
- Pilot serving 500 youth and adults