



**Minutes of the Ventura County Adult Education Consortium  
Regular Meeting**

Friday, July 13, 2018 1:00 PM

Ventura County Community College District

**PARTICIPANTS**

**Member Representatives:** M. Arso (P), B. Beckett (P), S. Cvijanovich (P), R. Gillette (A), K. Greaves (P), A. Penner (P), T. Morse (A), M. Sanders (A), C. Vang-Walker (P), A. Wright (P)

*Facilitator:* Greg Hill Jr., WestEd

*Recorder:* Kathy Walker, WestEd

**MINUTES**

Meeting was called to order at 1:10 PM by Greg Hill Jr.

**CONSENT AGENDA**

- **Approval of Minutes from 5/11 & 6/1.** Alan clarified statement in 6/1 minutes - using model from Fillmore; resource center is a good example. AEP dollars can be used but need to figure proportioned amount to those over 18. In the intake process there is a need to get info regarding who will transition to other programs.
- **VCAEC Representation at [Meeting of the Minds Conference](#) (9/4 - 9/6).** Alix Wright will be presenting her work identifying in-demand occupations in the Ventura region. Carolyn Vang-Walker will also attend on behalf of the Consortium.
  - Motion By Becky Beckett
  - Second By Carolyn Vang-Walker
  - All present - Yes; Opposed - none; Motion passes with emendations to minutes of 6/1 board meeting

- ☐ Greg will send draft annual plan to be disseminated prior to next meeting
- ☐ Kathy will send member delegate form to members
- ☐ Alix will send PDF of workforce Dev. Brochure for website to Kathy and Greg
- ☐ Discussion of additional COLA funds to be added to next board agenda. Ojai will hold funds until allocation determination is decided.

**DISCUSSION**

- **2018-19 Meeting Schedule.** Discussion of 2018-19 board meeting schedule. See here for further details:  
<https://docs.google.com/spreadsheets/d/1wPo0Qs6EoHngPvN7Oze0YpglBQ3foBn4ac0Uu3-POJ8/edit#gid=0>
- **Legislative Updates.** Topics discussed include the following:
  - *Assembly Bill 705 (AB705).* AB705 has passed, limiting the amount of time the majority of students can spend in remedial English and mathematics courses to one year. Emphasis in the bill is placed on providing "effective core matriculation services of orientation, assessment and placement, counseling, and other education planning services, and academic interventions." All community colleges are required to be in compliance with AB705 by no later than **fall of 2019.**

- *AEBG now the Adult Education Program.* The state has officially changed the Adult Education Block Grant to the Adult Education Program. This change is meant to more clearly communicate the categorical nature of state funding for adult education and minimize confusion among K12 and CC district finance staff, among others.
- *\$5 Million in additional funding to CCCCCO to Support Data Projects, including alignment with AEP.* Funding would be used to continue development of a data sharing platform to track student outcomes across LEAs, workforce, adult schools, CCC, and EDD. It is unclear whether this will have an impact on the current timeline to expend D&A funds.
- **VCCCD Symposium.** VCCCD Adult Education symposium is currently on hold pending further discussion.
- **VCCCD adult education funding shortfall.** Alix shared there is a need for additional funding to support AE programs planned for the coming program year. The need is estimated at ~\$130k. Members discussed ways the impact of this shortfall could be mitigated by leveraging regional resources. Additional discussion to occur at next board meeting.
- **Job Developers.** Greg reported positive outcomes from meetings with Lawrence, Sylvia, and David. He further shared that the four of them are planning to meet every two weeks to help promote transparency, collaboration, and help onboard Lawrence, who is slated to begin attending VCAEC meetings to help answer questions members may have regarding the duties and schedules of the Job Developers. Lawrence shared spreadsheets with data collected during 17-18 year, and it was noted that VCOE has refreshed its TE license and will be giving Kathy Walker Manager access to help with reporting.
- **Consortium Annual Plan / Working Groups.** Some discussion of planned activities and establishing of data and finance committees. Additional discussion planned for next board meeting.
- **Analysis of Regional Economic and Workforce Needs.** Presentation of report developed by Alix. Report expands and amplifies information found in commonly used economic outlook reports produced by LMI, WDB, etc., using mixed-methods and incorporating qualitative data collected from local employers. The resulting product provides greater specificity regarding the projected need for specific jobs, by sector, within the Ventura region.

Motion to Adjourned by Becky Beckett and Seconded by Kathy Greaves.

All present - Yes; Opposed - none; Motion passed

Meeting Adjourned at 3:22 PM.