



## VCAEC Regular Meeting Minutes

**January 7, 2022**

*Virtual Meeting*

Meeting from 1:00 pm - 3:00 pm

### **Participants:**

**Facilitator:** Greg Hill, Jr., WestEd

**Recorder:** Kathy Walker, WestEd

### ***Member Representatives:***

Sean Abajian (P) Laurie Arnold (P), Marty McGrady, Admin Del. VCOE (P as a guest), Robin Gillette (P), Kathy Greaves (P), Amber Henrey (P), Andrea McNeill, Admin Del. Fillmore (NA), Cynthia Herrera (A), Holly Correa, Admin. Del. VCCCD (A), Alex Mejo-Holdsworth (P), Alan Penner (P), Mike Sanders (P), Diana Batista, Admin. Del. Conejo (NA), Carolyn Vang-Walker (p)

Guests: Margo Scoble, Program Director, Managed Career Solutions, SPC, Boy Heights, and Hollywood WorkSource Centers and Linda Lara, Sr. Disability Employment Navigator, CPWIC Workforce Development Board of Ventura County; Mark Sheinberg, ACSA

**Meeting Called to order at 1:05 PM** by Greg Hill, Jr. with the approval of Mike Sanders, VCAEC Chair

### **OPENING PROCEDURES**

- Welcome and introductions of guest speakers
- Roll Call - each member introduced themselves

### **PUBLIC COMMENT**

- None

### **VCAEC Norms** read by Alex Mejia-Holdsworth

- Create Space for Multiple Voices
- Give and Receive Grace
- Be Present
- Practice Active Listening
- Ask Questions
- Keep it "in the family"
- Respect Colleagues' Time & Communicate Issues as they arise
- Be Open to Differences of Opinion and Ideas
- Adopt a "Yes, and" Mentality
- **Always, Always, Always Respond to Kathy**

### **GENERAL ANNOUNCEMENTS / UPDATES**

- **Guest Speaker:** Margo Scoble and Linda Lara of Managed Career Solutions, SPC on WDB Grant for adults with disabilities. Scoble presented on Disability Employment Accelerator (DEA) program designed to facilitate training and placement of adults

Consortium will Invite Scoble and Lara back for an update



with disabilities into jobs. They will stay in contact with agencies that want to be involved with clients from their agency. Carolyn notes having someone to refer and hopefully we will then have a great success story.

**VCOE - CTE Teacher Recruitment Fair.** VCOE - CTE Teacher Recruitment Fair scheduled for 3/31/2022 from 3-7 PM. VCOE credentialing & HR department will be present. They will be marketing this event to community members who may have an interest in teaching CTE. Members expressed an interest in participating in this event. Carlyn Vang-Walker will be invited to help in the planning. Carolyn will be invited to one of the upcoming planning sessions. Laurie Arnold [created and shared a Google form](#) to collect information about CTE programs to facilitate planning.

**WDB Share-out.** Carolyn shared that strategic goals for the next planning cycle have not yet been finalized. She also shared that Norman Albances, WDB Manager asked if VCAEC would invite Goodwill, who received the Youth Grant, to be a guest speaker at our next meeting.

#### CONSENT AGENDA

- Approval of VCAEC Minutes, 12/03/2021
- New programs in Ojai ( El Civics and Spanish for Workplace (discussion under what program the Spanish for Workplace would be listed under (soft-skills, CTE, K-12 success) Would not be coded as ESL. Ojai will be sure this is coded appropriately.

#### Motion 1

Motion to approve the consent agenda

Motion by Mike Sanders

Second by Sean Abajian

All present - Yes | Opposed - None | Motion Passed

#### DISCUSSION

See also agenda (slideshow)

- **Reauthorization of Teleconferenced Meetings Pursuant to AB361.** After discussion it was decided that VCAEC would approve a re-authorization 1/7/2022-2/4/2022, stating that due to the COVID-19 VCAEC would continue to hold virtual meetings for the next 30 days.

#### Motion 2

Motion to reauthorize teleconferenced meetings pursuant to AB361

Motion by Alan Penner

Second by Sean Abajian

All present - Yes | Opposed - None | Motion Passed

- **TE Training by Halyna Turchyn.** Discussion regarding the use of Halyna Turchyn to expand the TE training to all VCAEC Agencies as needed.

at a future time

Members will complete CTE program form created by Laurie Arnold

Consortium will add Youth Grant presentation to next agenda



### Motion 3

Motion to approve the expansion of TE Training with Halyna Turchyn to all VCAEC Agencies.

Motion by Sean Abajian

Second by Mike Sanders

All present - Yes | Opposed - None | Motion Passed

- **Consortium Three-Year Plan Strategies.** Discussion of three-year plan strategies proposed by consortium members. As an overarching approach to the three-year planning cycle, focusing on East and West county might prove useful for evaluating and addressing the region's needs. For example, Fillmore and Santa Paula areas could coordinate together to be sure the needs of adult learners are being met within their shared service areas.

Alan shared that Simi is looking to start a paraeducator training program, which could fall under ESL, IET, or K-12 success, depending on the focus of the program. VACE offers it as an IET class. Additionally, Simi is considering providing health translation training at a future date. Likewise, Seah is considering this for Moorpark as well.

The group also discussed shared marketing strategies. Gathering success stories from agencies and developing a video to use for marketing purposes was discussed, as was potentially hiring a marketing firm.

### **ROUND TABLE DISCUSSION**

- **Data Support from the Center of Excellence.** Greg shared information about meeting with VCCCD's center of excellence director Adele Herman, organized by Holly Correa. The center of excellence provides data and materials on labor market needs to the community college district, and there was a discussion of potentially creating customized labor market information for the adult school. Greg will coordinate with Holly and Adele and provide additional information as it becomes known.

### Motion 3

Motion to adjourn meeting

Motion by Sean Abajian

Second by Alan Penner

All present - Yes | Opposed - None | Motion Passed

**Meeting adjourned at 3:10 pm**